

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY DECEMBER 19, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Randall Fink; Myron Moorehouse; Scott Regal, Access PC;

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobaugh, Highway Office Manager; Matt Herndon, Highway Superintendent; John Comer, Council; Jud Barce, County Attorney; Sharon Hutchison, Grant Writer (Remote); Rusty Hart, Sheriff; Anthony Pruitt, Sheriff elect; John Kuiper, Zoning Director; Phil Astell, EMA Director; Dr. Sean Sharma, Warren County Health Officer; Randy Haddock, Surveyor; Ethan Foxworthy, Council.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Andrews requested to add Ceres Survey, Health Department Lease to the agenda. Weston-Hubner requested to change the payroll date to December 9, 2022. Adam Hanthorne made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
  - b. Clay Andrews made a motion to approve the December 5, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
  - c. Craig Greenwood made a motion to approve the December 5, 2022 – December 19, 2022 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
  - d. Craig Greenwood made a motion to approve the December 9, 2022 payroll with a second from Adam Hanthorne, all voted in favor.
  - e. Highway – Herndon stated Briscoe Bridge should be finished this week weather permitting. Highway is preparing for the winter weather expected the end of the week. Herndon requested 2 of the retired EMS radios for the highway. Discussed the safe that needs moved from Fountain-Warren Health Department to the new Health Department as it is extremely heavy. Dr. Sharma stated the safe holds Warren County birth and death record books and the safe is specially made to hold the books. Herndon will get a price to have the safe moved. Herndon suggested placing the portable sign board at the New Health Department. All agreed and Herndon will place the sign. Herndon stated the Highway will move the furniture from the Hospital and FWHD to the new Health Department.
  - f. UBO – Moorehouse - Kuiper stated he was informed the house would be removed and has not been removed. Mr. Moorehouse stated only a portion will be removed and remainder will be rebuilt. Kuiper stated the parcel is a public nuisance with junk cars, horse trailers, etc. sitting on the parcel. Barce explained the options of authorize an ordinance violation or the County will clean up, give additional time, find in noncompliance, or hold until he finalizes. Property maintenance letter sent out then ordinance violation and court will determine. Discussed a fine and holding in abeyance at \$500 for 60 days. Clay Andrews made a motion to charge fines of \$500 Property maintenance violation and \$500 Unsafe Building Code violation hold in abeyance for 60 days seconded by Adam Hanthorne, all voted in favor. Barce explained to Mr. Moorehouse, next hearing will be February 20<sup>th</sup>.
  - g. Judge Hunter Reece, Grants – Judge explained he has been approved for a grant for his employees and public defender salaries. Judge is requesting to increase his employees' salaries by \$6,000 Court Reporter and Chief Probation Officer, \$5,000 to all other staff per year. The increase will only for the life of the grant which is 1 year as such no cost to the taxpayers. Additionally, \$15,000 for new public defender position which will make this position fully grant funded. The request is due to the staff will be learning new programs, additional work, etc. Discussed the opioid funding. Adam Hanthorne made a motion to approve the salary increases seconded by Clay Andrews, all voted in favor.
  - h. Access PC County Update – Regal explained progress on Health Department with possibly of beginning setup Wednesday as construction is still in process. New Prosecutor office and Health Department will take a lot of work as such increase in monthly consulting fees. The Commissioners agreed. Beginning the year cyber security will need to be in compliance. There will be additional cost to meet the insurance requirements by January 31, 2023. Regal explained on January 2<sup>nd</sup> his office will be in the County finalizing set up for Health Department and Prosecutor.
  - i. 2023 Warren County Board Ordinance –
    - i. APC/BZA – Appointments discussed. Tabled until January 3, 2023.
    - ii. Solid Waste – Clay Andrews made a motion to reappoint Greg Robison seconded by Adam Hanthorne, all voted in favor.
    - iii. KIRPC – Clay Andrews made a motion to appoint John Comer seconded by Craig Greenwood, all voted in favor. County resident position will be tabled until January 3, 2023.
    - iv. Wabash River Corridor – Clay Andrews made a motion to reappoint Louise Jewell and Steve Eberly seconded by Adam Hanthorne, all voted in favor.
    - v. District 4 Planning Committee - Table until January.
    - vi. Redevelopment Commission – Clay Andrews made a motion to appoint Gene Fowler, Brandon White and Ethan Foxworthy seconded by Craig Greenwood, all voted in favor.
    - vii. 911 Board – Clay Andrews made a motion to appoint Adam Hanthorne, public appointment and John Comer, Commissioner seconded by Craig Greenwood, Andrews and Greenwood voted in favor, Adam Hawthorne abstained.
    - viii. PTABOA – Clay Andrews made a motion to reappoint pending accepting appointment Lon Akers and David Smith seconded by Craig Greenwood, all voted in favor.

- j. ~~CTI Tower Contract – Discussed the contract and yearly increases. Clay Andrews made a motion to enter into a 5-year contract with CTI for use of radio tower seconded by Craig Greenwood, all voted in favor. Barce will look into the contract and the other tower.~~
- k. 2023 Grant Writer Contract – Clay Andrews requested a report from Sharon Hutchison as well as attendance to the next Commissioner Meeting January 3, 2023. Hutchison stated she will send a report to the Commissioners. Tabled until next meeting.
- l. County Employee PTO Policy – Discussed the roll over 40 hours sick time and changing to all leave to Paid Time Off. Barce will work on a PTO policy. Discussed comp time for Highway issue with having workers available. Clay Andrews made a motion to pay out comp time of \$6,657 out of overtime from 4917 seconded by Adam Hanthorne, all in favor. Craig Greenwood made a motion to eliminate comp time for highway department allowing only overtime seconded by Adam Hanthorne, all voted in favor.
- m. 2023 EMS Contract – Discussed EMS 2023 budget of \$350,000 County General and \$50,000 Public Safety. Adam Hanthorne made a motion to approve the 2023 EMS Contract seconded by Craig Greenwood, all voted in favor.
- n. County Farm Maintenance – Randal Fink explained the fence issue with adjoining landowner. Fence needs repaired as cattle are getting out. Commissioners discussed the fence and quote from Taylor Dirt Works of \$30,002.14 to take out tree line, burn, etc. Fence will need to be built when the trees are torn out. Table until January 3, 2023 meeting.
- o. Ceres Survey – Discussed the survey. Barce will look into this.

Old Business:

- a. Phone Tree, Courthouse – Discussed phone tree pros and cons. Craig Greenwood made a motion to move forward with the Courthouse phone tree seconded by Clay Andrews, all voted in favor.
- b. MJ Electric Damage Claim – Barce explained the 4 companies named in the suit but 1 has stated no involvement if so the one company will be dismissed. One attorney is representing all 3 companies and is still ongoing and has been extended to January 12<sup>th</sup> due to 30-day extension.
- c. Fountain Warren Interlocal Agreement 911/Dispatch – Waiting on information from Fountain County.
- d. Johnsonville County Owned Parcel – Discussed the lease presented and Commissioners made suggestions. Barce will rework with only maintenance included. Discussed the resolution legal description giving land to abutting landowner. Barce will advertise for bids of minimum \$1,000. Clay Andrews made a motion to approve Ordinance #2022-1219A Sale of County Property seconded by Craig Greenwood, all in favor.
- e. Warren County Health Department Renovations – Andrews explained the furniture purchase of \$9,295 from Sharp School Services. This will avoid issues with waiting for old furniture from other departments. Clay Andrews made a motion to approve the purchase of furniture from Sharp School Services for \$9,295 from Cumulative Capital Development seconded by Adam Hanthorne, all voted in favor. Discussed the lease agreement. Dr Sharma discussed Medicare representative will be at HD to help people sign up. Barce will look at MOU for this. Clay Andrews made a to pay approved Flook Electric quote from Cumulative Capital Development and approve up to \$25,000 with The Gutter Group from Cumulative Capital Development seconded by Adam Hanthorne, all voted in favor. Adam Hanthorne made a motion to pay invoice for \$428 Cody Glover from Cumulative Capital Development seconded by Clay Andrews, all in favor. Dr. Sharma stated the Health Department website is operational as well as Facebook page. Greenwood discussed Health Department fire alarm quote with Commissioners. Greenwood stated Health Department safe door will be repaired next week. Waiting on quote from Haleys Lock and Key for ADA door openers. Greenwood requested a handicap sign be added in parking lot of Health Department.

Elected Official/Department Head comments:

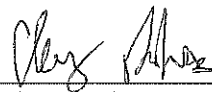
- a. Robin Weston-Hubner, Auditor– Explained Health Department funds from Fountain County in January, previous prosecutor office furniture will need to be removed in January or February, Health Department remainder setup in January, Auditors' office is setup and ready for January with Charity Perigo as Chief Deputy Auditor. There are many issues trying to resolve as approaching end of year.
- b. Bryan Lanham, EMS – Ambulance maintenance is in good condition, new medic starting first of year.
- c. Phil Astell, EMA Director – Hanthorne presented a quote for UTV from Badlands for grant. Hutchison stated the grant agreement has not been signed off on to date and Clay Andrews will receive through DocuSign.
- d. Rusty Hart, Sheriff – The Caprice has sold and Charger is up for sale on GovDeals. Hart is interested in Prosecutor furniture.
- e. Sharon Hutchison, Grant Writer – Hutchinson stated Anthony Pruitt submitted a grant for cameras and a grant application will be submitted to the Commissioners.

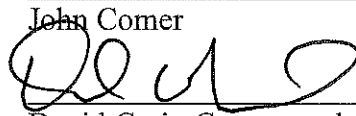
Public Comment:

Next Commissioner meeting January 3, 2023 @ 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Chief Deputy Auditor

  
Clay Andrews

  
John Comer  
David Craig Greenwood